

KSD Advisory Board Minutes

Date: August 27, 2019

Advisory Meetings occur on a quarterly basis: August, November, February and May

Per KRS 167.037, this Board is to be composed of nine members appointed by KBE upon the recommendation of the Commissioner of Education. The purpose of the Board is to act in an advisory capacity to assist school leadership and make recommendations related to: (1) school goals and objectives; (2) budget requests; (3) student services; (4) public relations; (5) construction and maintenance; and (6) program evaluation. Membership on the board shall be statewide and shall consist of two (2) parents of deaf children, one (1) professional in education of the deaf, one (1) former student of the Kentucky School for the Deaf, one (1) member of the Kentucky Association for the Deaf, two (2) members who shall represent school districts, and two (2) members at large. A majority of the board's membership shall be persons who are deaf or hard of hearing.

Advisory Board Members

Jeff Kassinger (Former Student)	Bridgette Mann (District)
Dodie Karr (KAD)	Member at Large (Vacant)
Member at Large (Vacant)	Parent of Deaf Student (Vacant)
Parent of Deaf Student (Vacant)	District (Vacant)
Professional (Vacant)	

AGENDA

Toyah Robey

- A. Welcome and Call to Order
 - a. Meeting called to order at 6:05 – no quorum tonight due to members who have served their time – applications have been sent to Dr. Lewis, but new members can't be voted in until October. We have 6 positions to be filled. There have been several applications received and we will announce when members have been selected by KDE.
 - b. To find out what we are looking for in advisory board members, I would like to survey retired teachers, KAD, ECU, other groups to see what we are looking for when we are selecting members. I will be sending out a survey.

Todd Allen

- B. Advisory Board Role
 - a. Provided for in statute; don't have a quorum tonight, so no action can be taken tonight.
 - b. Made up of 9 members appointed by KDE and the State Board will decide of it appointment of members. Can only serve 4 year terms; can be reappointed by Kentucky Board of Education. Can only take nominations from groups such as KAD, the school PTA or Dr. Lewis.
 - c. Every year at the first meeting of the fiscal year, you select a chair and a vice chair. Can only be the chair person for 2 years.
 - d. Make recommendations to the leadership of the school and to the Commissioner. You do so by voting. Should have meeting minutes where you have taken action.
 - e. In statute, things like goals and objectives, budget requests of the school, and student services can be discussed at advisory board meetings.

- f. People and personnel should not be discussed. That should be handled on a school level.
 - i. Question: How long will the nominations stay open?
 - 1. They all have to be in before October KBE meeting.
 - ii. Comment: In another 2 years, we will be in same position that we are in now, without half of the board.
 - 1. T. Allen: That may be the case. Maybe that is something that can be added to the bylaws when they are created, to have a better timeline.
 - iii. Can someone serve longer than the 4 year term, to avoid having an empty board?
 - 1. T. Allen: No, they can't. It is in the statute.
- C. Kentucky Open Meetings Act
 - a. This is a group that is subject to open meetings act. When the ad board is at quorum and business is being discussed, meeting has to be open to public.
 - b. Have to make a schedule in advance and that has to be open to the public,
 - c. Have to have meeting minutes.
 - d. Doors have to be open to the public. Doesn't mean we have to allow them to participate, but they have to be able be present.
 - e. Just a warning, if you do not have a quorum, it has to be public knowledge.
- D. Advisory Board By-Laws
 - a. Can't do this tonight, but it is something that we should consider to make these meetings run more smoothly.
 - b. Even though you are not required to have public comments, you should put parameters on the comments, as well as the time limits. Put in the parameters about general respect of the comments that are delivered to the board.
 - c. General internal operations for things that aren't necessarily in statute, but how we want things to run. I can share what KSB has and we can tweak it to fit KSD.
 - d. School administration and what is expected of them when they attend these meetings and what information is shared and brought back to KDE.
 - e. These would be things that would work best for our board.
 - f. I will send KSB bylaws to Mrs. Robey and she can share with the board.
 - i. Question: So we could be looking at the 2 spring meetings before we are able to create bylaws and put them in to affect.
 - 1. T. Allen: Correct, but you will still be able to meet and have discussions, just cannot take action without a quorum.
 - ii. Question: Can we share the document with the public?
 - 1. T. Allen: It is a draft document, so feel free to share it with the public. Mrs. Robey will have it and distribute it.

Toyah Robey

- E. New Hires
 - a. Sapphire Alonzo
 - b. Sharon Gerardo
 - c. Dallas Brock
 - d. Judie Wilson
 - e. Loretta Bates
 - f. Matthew Keenon
 - g. Andrew Hourigan
 - h. Brianna Jones
 - i. Stephanie Keenon
 - j. Dawn Day
 - k. Kim Bolton
 - l. Laura Sparrow
- F. Deaf Leadership and New Hires Data
 - a. Some of these new hires, will include some from the spring. We have 4 new teachers that we had sign contracts. According to Mr. Harris, before now, the last deaf teacher that we hired was in 2010.
- G. Summer Programs Update
 - a. Increased numbers for summer school and AG camp.
 - b. Went down in the numbers of families, but the numbers of the students increased.
- H. Beginning of Year Update
 - a. Started a RTI program for our students who are below reading level. It is an intervention program for kids who are identified as the most at risk. We have curriculum that we are using and data that will be closely monitored.
 - b. High school teachers' that are co-teaching using the Friendly program. We have to use highly skilled teachers that are teaching instruction in conjunction with the co-teaching. We have to be sure that we are showing growth. Will have co-teacher training next month.
 - c. We have rolled out the new standards and have bundled them with an ASL approach.
 - d. Enrollment as of today is 88; have maybe 5 to 6 new students. Two came as a result of attending summer school.
 - e. Working on a contract with Kristen DiPerri, who is part of the Bedrock approach to do some trainings with the teachers.
 - f. We can't recruit, but we can talk about our campus, so we are planning road trips across the state to get our name out there.
 - g. Elementary is open.
 - h. We have moved some parking places around.
 - i. We would like to have consistent coloring in Kerr, Marshall and Thomas exteriors. Trying to make them look the same, even though they are all from different time periods.
 - j. Roof needs an update at Middleton.

- k. New serving line at Grow has been installed.
 - l. Pool renovations still in the works.
 - m. We recently had Rules Rule Day, which is a day where all students come together to learn school rules. In conjunction with Rules Rule Day, there was a rewards day. These rewards took place at Baskin Robbins, the Bowling Alley, and Burke's Bakery.
- I. Playground Update
- a. Will be starting soon. Teachers at Marshall picked colors to coordinate.
- J. Statewide Educational Resource Center on Deafness
- a. By statute, we have to have a Statewide Center on Deafness. KSB has one for the blind. We have Outreach that supports in the home, but this will give them a center to come to. Tony Peavler, as Outreach Supervisor, will be on campus running the center. Will have trainings and ACT boot camp, short courses for deaf and hard of hearing students who want to learn more about the campus, language, experience classes, etc.
 - i. Will be talked about at DoSE meeting next week
- K. Mason Dixon Tournament Planning
- a. We have committees on campus that are meeting by the month, but as the time comes closer, we will shorten the time between meetings.
 - b. Looking for volunteers, EKV will be lending some of their students for volunteering.
 - a. Comment: U of L students need the volunteer minutes.
 - c. Retired teachers will be providing some food during the tournament.
 - d. Our teachers will be doing some in-service during that time as well.
 - e. The KY Classic will be held at a different school, they offered since we are hosting Mason-Dixon this year.
- L. Campus Safety Update – Andrew Hourigan
- a. Introduction by Toyah Robey. Andrew started in May and has done many things to date. Worked with local emergency services, ran practice drills, etc.
 - b. Painting curbs and the crosswalks, so they are more visible.
 - c. Reorganizing parking due to new elementary.
 - d. Installed new doors at Brady. Will be installing new locks as well.
 - e. Parking lot lights have been put up.
 - f. Myself and transportation director met with student life and had an in-depth safety training with all staff in case of an emergency during their times on shift.
 - g. For Rules Rule day, met with all students about safety procedures when it comes to weather, intruders, etc.
 - h. With the playground equipment and the fencing, we are trying to keep students out of the area.
 - i. We have been trying to streamline processes for home going in the afternoon and on Friday.
 - j. In my role, I am also in charge of all drills that occur in buildings where are students may be on campus.

- a. Met with first responders. Provided them with better maps that are color coded by street, building names, etc.
- b. Things working on: lighting project around Kerr and Middleton. Emergency beacons in case of intruder, for students to see during emergencies. Getting clearer signage for campus. We already have them for speed limit and no parking. Window at Kerr will be replaced to have a speaker like in Marshall Hall to limit the visitors' inside the building. We are looking at accordion gates for the garage doors at Argo. Keep it secure, but still allow air flow.
- c. In the future we would like: fencing to make it safer for our students.
- a. Add to safety by Toyah Robey: We use Remind text system that we can use to send out to all staff and students for lockdowns and other messages that need to go campus wide. There was also a Remind that went to parents after the lockdown drill last year.
- b. When the beacon is finished, we will be the first in the state to have one. Until then, we will continue to use the flag system, so that our students know which building is safe to enter.
 - a. Question: with the beacons, will these be placed in multiple locations?
 - b. This will be connected to a system that will alert us that something is happening. Can be student or adult initiated. It is like an alert system that you would see on University.
 - c. I don't want to disclose too many details, because this is a public forum, but safety is must.
 - d. Jarod Mills, our IT director stays on top of new technology that is being used on deaf campuses across the country, and what they are using, and some of them free, but the waiting list is long. He will stay on top of this.
 - e. Question: What do you do about the students who don't have phones, like elementary students, when you send the Reminds?
 - i. They are always with an adult, so they will be able to know when those drills occur.
 - f. Question: What is the plan for parking as things shift and grow?
 - i. There are some spaces that we can look at for additional parking. By Fosdick Hall and around there. We have parked the fleet cars where they are seen. We have changed how the buses come in and out on pick up. We use Remind with our districts buses to communicate any changes that occur on campus.

Toyah Robey

M. Next Advisory Meeting Date: November 12, 2019

Is this date still good?

Talk with KDE about reimbursement for gas to come to meetings.

Todd Allen: No public comments tonight, since it is not included in the agenda. Can have one on one discussions after the meeting.

Meeting adjourned at 7:15 PM